



Making a Kayak Booking

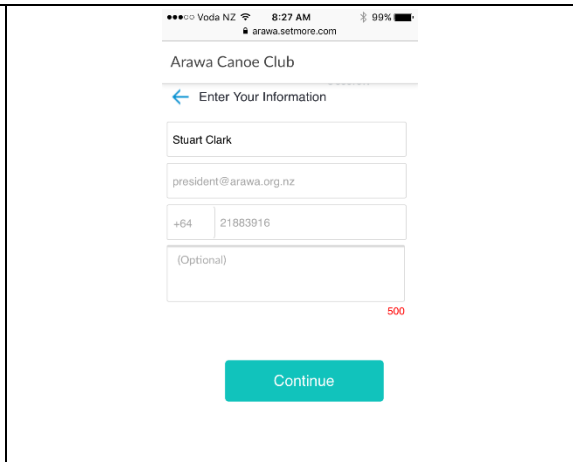
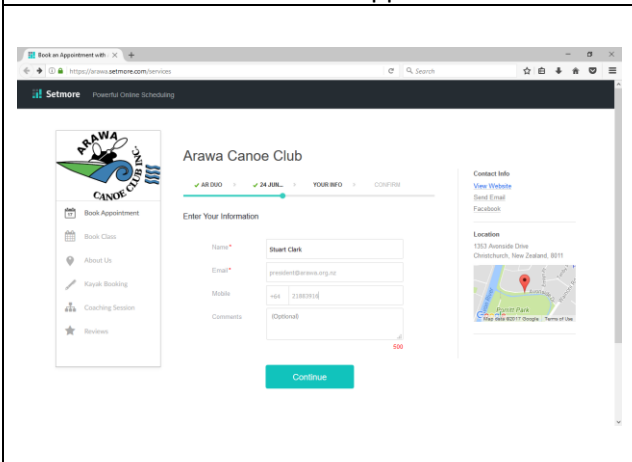
The popularity of some of the club's kayaks means that a booking system is necessary. The aim of the booking system is to allow members to plan their training sessions around equipment availability and avoid the disappointment and frustration of turning up to find that the equipment is already being used.

Please follow the instructions below to make a booking for the kayak you wish to use.

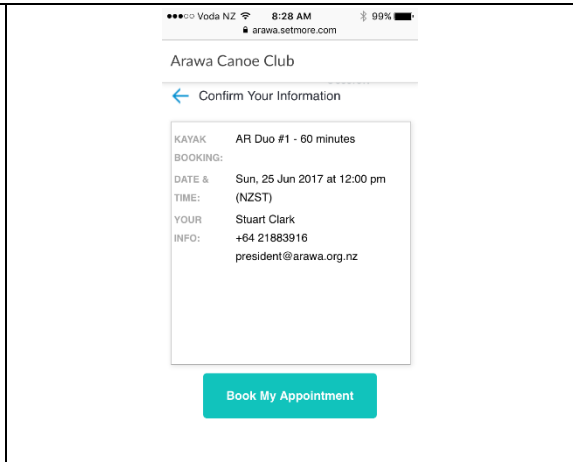
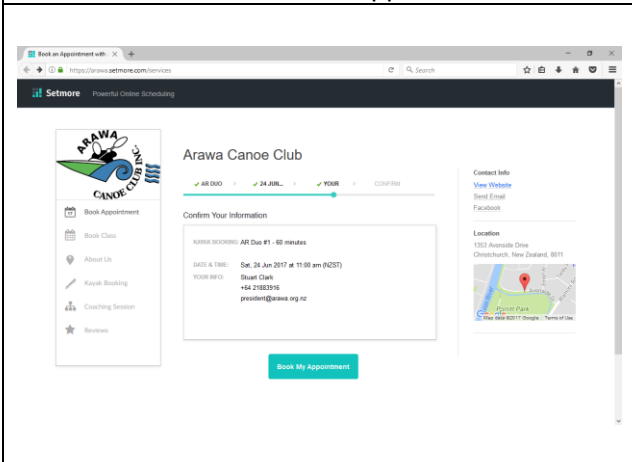
- Open the following webpage in a web browser:
 - <https://arawa.setmore.com/services>
- Depending on where you are making the booking from follow the instructions below

Computer Browser	Mobile Device
<ul style="list-style-type: none"> • Select the Kayak you wish to book • The next screen will appear 	

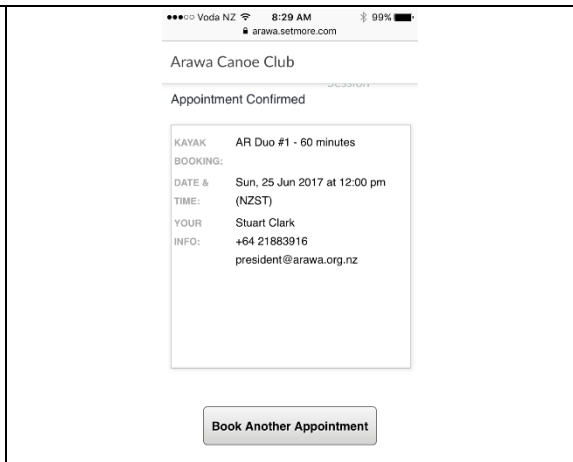
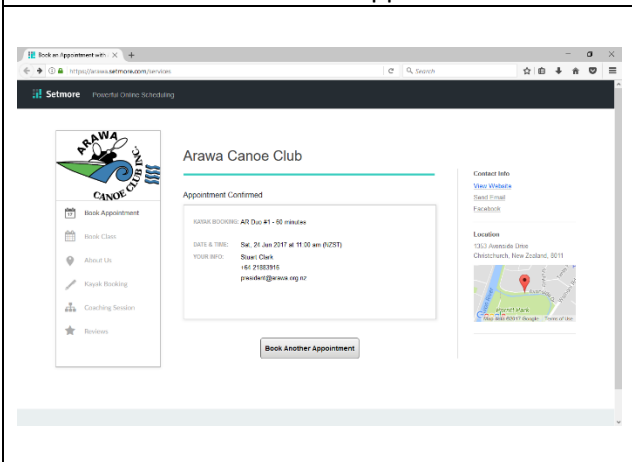
- Select the month and date that you wish to book the kayak on.
 - Available times will be shown below or beside the calendar.
- Select the starting time for timeslot that you wish to book.
 - Each Time slot is 1 hour long.
- The next screen will appear.



- Complete the form by entering your name, email address and phone number.
- Select Continue
- The next screen will appear



- Check the details are correct
- Select Book My Appointment
- The next screen will appear



If you want to extend you booking to more than 1 hour:

- Select Book another appointment
- Repeat process and select the next time on the same day.

Booking Confirmation

When you have completed a booking, an email will be sent to the address you entered during the booking process. The email will contain details of your booking and links to follow should you wish to cancel or reschedule a booking. We recommend that you retain this email until after your booked session so you can easily make changes if required.

Cancel a Booking

If you are unable to use your booked time, please cancel the booking to ensure that the kayaks flagged as available to other members. Use the link provided in your confirmation email and follow the instructions.